

**City of Emeryville  
Master Fee Schedule  
Building Division**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>BUILDING PERMIT</b>	0.80% of construction valuation <sup>1</sup>
<b>Includes Sign and Demolition Permits</b>	\$ 113 minimum
Partial Permit (Applicant requests to proceed with construction with partial permits prior to full permit approvals.)	Full permit fee plus 25% due at issuance of first permit.
Permit Renewal	\$ 112 Expired Permits requiring 1 inspection for final
<b>GENERAL PLAN MAINTENANCE<sup>2</sup></b>	0.50% of construction valuation <sup>1</sup>
Applied to all permits except solar panels on owner occupied single family residences.	
<b>TECHNOLOGY FEE</b>	0.10% of construction valuation <sup>1</sup>
Applied to all permits	
<b>PLAN CHECK – To be paid with submittal of application</b>	
Initial Review plus review of one resubmittal	65% of Building Permit Fee
	50% of Building Permit Fee
	for Residential under \$100,000.00
	\$ 154 minimum
Approved Resubmittals and/or changes to approved plans.	
In house	\$ 154 per hour, 1 hour minimum
Outside Consultant	Consultant's hourly fee plus 15%
<b>ENERGY CONSERVATION – To be paid with submittal of application</b>	
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5% of Building Permit Fee
<b>ELECTRICAL, PLUMBING, MECHANICAL PERMITS</b>	
<b>When issued with Building Permit</b>	
Electrical	20% of Building Permit Fee
Plumbing	18% of Building Permit Fee
Mechanical	17% of Building Permit Fee
<b>When issued separately</b>	
Electrical, Plumbing or Mechanical	\$ 113 1% of construction valuation <sup>1</sup> minimum
<b>SEWER CONNECTION</b>	
Residential Dwellings	\$ 754 per unit
All Others Uses	\$ 150 per plumbing trap
(Note: Credit given for removed traps when previous use is abandoned for less than one year.)	
<b>STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)<sup>2</sup></b>	
1 to 3 Story Residential	\$ 0.50 0.01% of construction valuation <sup>1</sup> minimum
All Other Construction	\$ 0.50 0.02% of construction valuation <sup>1</sup> minimum
<b>GRADING PERMIT</b>	
Grading Permit	1% of construction valuation <sup>1</sup>
Plan Review of Grading Permits	\$ 113 65% of Grading Permit Fee minimum
<b>MICROFILM and PHOTOCOPIES</b>	
Project Valuation to \$100,000.00	
8.5" x 14"	\$ 0.50 per page
Larger than 8.5" x 14"	\$ 1.00 per page
Project Valuation over \$100,000.00	1% of Building Permit Fee
<b>CONSTRUCTION WORK WITHOUT REQUIRED PERMITS</b>	2 times cost of the actual permit

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**Effective July 1, 2010**

**DESCRIPTION**

**FEE**

**OTHER INSPECTIONS AND FEES**

Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.	\$	123	per hour
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request)	\$	113	each re-inspection
Inspection for Reconnection of Utilities	\$	113	per request
Pre-Plan check/Pre-construction Meeting Consultation (2 hr minimum)	\$	113	per request
Alternate Methods and Materials Request	\$	143	per hour
Temporary Certificate of Occupancy Request	\$	232	per request
Gas/Electrical Meter Release	\$	232	per request
Assigned Property/Business Address	\$	113	per request
Plans Copy Request (except counter review)	\$	113	per request

**FIRE DEPARTMENT FEES**

Charge per current Fire Department Fee Schedule

**SCHOOL FEES (effective June 1, 2008)<sup>2</sup>**

Commercial	\$	0.47	per square foot
Residential (500 sq. ft. or more)	\$	2.97	per square foot
Self Storage	\$	0.07	per square foot
Live/Work	\$	1.73	per square foot

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply<sup>2</sup>. For guidelines and calculations of these fees, consult the Building Division.

<sup>1</sup> Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

<sup>2</sup> These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

**City of Emeryville  
Master Fee Schedule  
Planning Division**

Effective July 1, 2010

<u>DESCRIPTION</u>	<u>FEE</u>
<b><u>Publications, Document Charges</u></b>	
Maps:	
Set of 11 x 17 Zoning/General Plan maps	\$ 10
Individual maps	\$ 3
General Plan	\$ 65
General Plan EIR	Per photocopy rate
Park Avenue District Plan	\$ 27
North Hollis Area Urban Design Program	\$ 27
Zoning Ordinance	\$ 46
Housing Element of the General Plan	\$ 46
Stormwater Guidelines	\$ 25
Photocopying	
Per Page	\$ 0.10
Per Page (Color)	\$ 0.50
Faxing, Per Page	\$ 0.50
<b><u>Sideway Café Permits</u></b>	
Application Fee	\$ 83
Annual Renewal Fee	\$ 25
Appeal to Planning Commission	\$ 52
Appeal to City Council	\$ 52
<b><u>Planning Fees</u></b>	
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$ 83 + charged per formula if excess of 1 hour
<b><u>Planning Commission Study Session</u></b>	\$ 1,000 Flat Rate
Note: Deposit to be credited to application fee if application submitted within one year.	
<b><u>General Plan Amendment</u></b>	At cost, charged per \$3,000 Deposit formula \$2,000 Minimum Charge
<b><u>Rezoning</u></b>	At cost, charged per \$3,000 Deposit formula \$2,000 Minimum Charge
<b><u>Specific Plan</u></b>	
Deposit Required	At cost, charged per \$3,000 Deposit formula \$2,000 Minimum Charge
At City's discretion, a proportional fee may be charged as part of a development application within an existing Specific Plan area, pursuant to CA Govt. Code Section 65456.	
<b><u>Planned Unit Development</u></b>	
Preliminary or Final Development Plan:	
Development of 50,000 sq ft or less of floor area	At cost, charged per \$1,000 Minimum Charge formula
Development of more than 50,000 sq ft of floor area	At cost, charged per \$3,000 Deposit formula \$2,000 Minimum Charge
<b><u>Conditional Use Permits</u></b>	
Residential, less than 3 units	\$ 1,066 Flat Rate
Residential, 3 to 10 Units	\$ 1,600 Flat Rate
Residential 11 or more units	At cost, charged per \$2,000 Minimum Charge formula
Non-residential or mixed use, including Master Use Permits	
Less than 10,000 sq.ft of floor area	\$ 1,066 Flat Rate
10,000 sq. ft. or more of floor area	At cost, charged per \$2,000 Minimum Charge formula
Master Use Permit Compliance Review	\$ 106
If combined with zoning compliance review for Business License, this fee applied and no separate zoning compliance fee is required.	
<b><u>Sign Applications</u></b>	
<b>Administrative Review</b> (Includes review of compliance with a master sign program, temporary signs, or a minor change to existing sign including change of message only)	

**City of Emeryville  
Master Fee Schedule  
Planning Division**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
One sign	\$ 212
Two or more signs	\$ 426
<b>Planning Commission Review</b> ( <i>Fascia signs, wall signs, awnings or perpendicular signs</i> )	
One sign	\$ 426
Two or more signs	\$ 639
Freestanding signs, monument signs or roof mounted signs	\$ 1,066
Master sign programs	At cost, charged per \$1,000 Deposit formula \$500 minimum
<b><u>Variances</u></b>	
Setback encroachment, minor lot coverage exception, two or fewer parking space exception, or other minor request for variance to a development standard.	\$ 1,066
Parking variance of three or more spaces, height, FAR, major request for a development exception	At cost, charged per \$1,000 Minimum formula
<b><u>Design Review</u></b>	
Minor Design Review:	
Residential less than 3 units	\$ 426
Non-residential or mixed use, less than 10,000 sq. ft. floor area	\$ 426
all other	\$ 1,066
Major Design Review	At cost, charged per \$2,000 Minimum formula
<b><u>Subdivision/Parcel Maps or Parcel Map Waiver</u></b>	
	At cost, charged per \$2,000 Minimum formula plus cost of any technical assistance such as engineer's review
Certificate of Compliance	\$ 533
<u>Note the following fee which is administered by the Public Works Department</u>	
Digital Basemap Processing Fee	\$ 264
Charged to applicants requesting recording of lot line adjustments, parcel maps, parcel map waivers and final maps within the City of Emeryville	
<b><u>Assessment District Apportionment</u></b> ( <i>Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.</i> )	
Lot Line Adjustments/Minor Parcel Map Waivers	\$ 264
Subdivisions/Parcel Maps (10 parcels or Less)	\$ 1,066
Subdivisions/Parcel Maps (more than 10 parcels)	\$ 2,667 Plus \$25 Per Parcel Over 20 Parcels
<b><u>Environmental Review</u></b>	
Initial Study	At cost, charged per \$1,000 min + actual cost formula of any technical asst. & staff time
Preparation of Negative Declaration	At cost, charged per \$10,000 deposit formula \$5,000 minimum
Environmental Impact Report	At cost, charged per \$50,000 deposit formula
Mitigation Monitoring Program	At cost, charged per + actual cost of any formula technical assistance & staff time
Environmental Document Filing Fee (General)	\$ 36 (\$25 to Alameda County plus \$11 processing fee)
Filing Fees Required by State Department of Fish & Game (Effective 1/1/2009)	
Negative Declaration	\$ 1,993

**City of Emeryville  
Master Fee Schedule  
Planning Division**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
Environmental Impact Report (EIR)	\$ 2,768
<b><u>Administrative Fees</u></b>	
Appeals	
to Planning Commission	\$ 100
to City Council	\$ 200
Time Extensions (Permit Applications)	
If Granted Administratively	\$ 212
If Planning Commission or City Council consideration is required	\$ 500 flat fee
Zoning Compliance, including Business License review	\$ 52
Amendments to conditions of approval by Planning Commission or City Council	
Less than 10,000 sq. ft. of floor area	\$ 532
10,000 sq. ft. or more of floor area	At cost, charged per \$1,000 Minimum Charge formula
Request for Waiver of construction noise hours by City Council	\$ 532

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Planning Staff</b>	charged at	calculation of direct salary, fringe benefits plus 180% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**NOTES**

- 1) The cost of processing applications includes all direct personnel costs in all appropriate departments including Planning & Building, Economic Development and Housing Public Works, Fire and Police. Personnel costs include actual salary plus fringe benefits and indirect overhead.
- 2) All applications that are charged on a cost recovery basis require an initial minimum charge to be paid at the time of filing. If the costs incurred in processing an application exceed this minimum fee, the City will bill the applicant for this additional amount, except for charges that are less than \$25.
- 3) An assessment District Apportionment is required for lot configuration changes for parcels in West Emeryville, Bay Shellmound or the East Bay Bridge Assessment Districts.
- 4) If more than one application is being filed, such as a conditional use permit and design review, the minimum charges will be combined, with the applications processed concurrently at cost.
- 5) Filing fees required by the State Department of Fish & Game are established by the State of California, are listed here for reference only, and are subject to change. Please consult State Department of Fish & Game to determine current fees.

**City of Emeryville  
Master Fee Schedule  
City Manager & City Clerk**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying	
Per Page	\$ 0.10
Per Page (Color)	\$ 0.50
Faxing, Per Page	\$ 0.50
FPPC Form Photocopy, Per Page	\$ 0.10
Retrieval Fee (For Documents over 5 years old) per carton	\$ 25
Postage and Handling (For Documents mailed to requesting party)	At cost, minimum charge \$3.00
<b>Agenda Subscriptions/Requests for Public Notices, per year</b>	
Council/Agency/Planning Commission Agenda	\$ 101
All Other Boards, Commissions & Committees Notice/Agendas	\$ 133
Public Notice Mailing List for Specific Subject, Project, etc.	\$ 20
Council/Agency Action Recaps	\$ 40
Note: There is no charge for e-mail distribution of Agendas.	
<b>Council/Agency Planning Commission Agenda Packets</b>	
Full Packet, single meeting (requires 1 week notice, includes mailing)	\$ 25
Full Packet subscription, all meetings, includes mailing	\$ 560
Full Packet subscription, no mailing, pick up at City Hall (Available Friday before meeting between 3-5 pm)	
Council/Agency Packets	\$ 555
Planning Commission Packets	\$ 277
<b>Copy of Video Tape of City Council/Agency or Planning Commission Meeting</b>	
Normal Delivery	
Per Meeting/Initial 2 Hours	\$ 10
Additional hour or fraction thereof	\$ 8 Per Hour
Rush Delivery (Within 3 working days)	
Additional Charge Per Meeting	\$ 15
Emeryville Municipal Code	\$ 62
Municipal Code Supplement Subscription	\$ 25 Per Year
<b>Measure C</b>	
Annual Permit	
For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville	At cost, \$5,000 Deposit charged per formula

<b>Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula":</b>		
<b>City Staff</b>	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 75% for overhead
<b>Consultants</b>	charged at	City's cost plus a 10% administrative fee

**City of Emeryville  
Master Fee Schedule  
Economic Development & Housing**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying	
Per Page	\$ 0.10
Per Page (Color)	\$ 0.50
Faxing, per page	\$ 0.50

**Publications**

1987 Shellmound Park Redevelopment Plan	see photocopying fee above
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee above
1987 Shellmound Park Final EIR	see photocopying fee above
1976 Redevelopment Plan	see photocopying fee above
Housing Element	see photocopying fee above
Urban Design Plan-San Pablo Avenue	see photocopying fee above

**Program Fees**

OSIRIS Update	For properties that do not remediate to residential or unrestricted levels, as determined by the regulatory agency or Site Manager, the applicant will pay the flat fee plus the actual cost necessary to transform the data suitable for uploading into OSIRIS	At cost, charged \$550 Minimum Deposit per formula
City regulatory oversight and Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies).	At cost, charged \$550 Minimum Deposit per formula

<b>Note: For any services requiring staff time or the time of city hired consultants, charges will be</b>		
<b>Econ Dev Staff</b>	charged at	calculation of direct salary, fringe benefits plus 75% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee
<b>This is referred to as "Charged per formula."</b>		

**City of Emeryville  
Master Fee Schedule  
Finance**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying	
Per Page	\$ 0.10
Per Page (Color)	\$ 0.50
Faxing, per page	\$ 0.50
<b>Miscellaneous Fees</b>	
Ordinances administered by Finance Department	no charge
Business License List	\$ 53
City Budget, CIP or Comprehensive Annual Financial Report (CAFR)	\$ 10
Checks Returned By Bank for Insufficient Funds applies to transactions of all departments	\$ 30
<b>Program Fees</b>	
<u>Business License Processing</u>	
New Business License	\$ 53
Annual Business License renewal	\$ 10
<u>Preferential Parking Permit Program</u>	
Annual Permit	\$ 20 per vehicle
Annual permit for low income household	\$ 10 per vehicle
Maximum of 3 annual permits per residential address	
Maximum of 1 annual permit per business address	
Visitor's Permit-One Day	\$ 1
Maximum of 10 per household per year	
Visitor's Permit-Two Weeks	\$ 5
Maximum of 2 per household per year	
Visitor's Permit-52 week	\$ 50
Maximum of one per year per household or business.	
Permit year is September 1 to August 31.	

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Finance Staff</b>	charged at	calculation of direct salary, fringe benefits plus 82% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**City of Emeryville  
Master Fee Schedule  
Fire Department**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>REPORT AND DOCUMENT REPRODUCTION</b>	
Photocopying, including Fire Department Reports Per Page	\$ 0.10
Faxing, Per Page	\$ 0.50
<b>BICYCLE LICENSE</b>	\$ 10
<b>INSPECTIONS</b>	
Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.	
Fire Safety Inspection	\$ 118 Per hour, minimum charge of 1/2 hr.
Reinspection, if required	\$ 118 Per hour, minimum charge of 1/2 hr.
Reinspection, all deficiencies corrected	\$ 118 Per hour, minimum charge of 1/2 hr.
Reinspection, deficiencies remaining	\$ 118 Per hour, minimum charge of 1/2 hr.
Special Inspections or Research during regular business hours	Charged per formula
scheduled outside of regular business hours	as above, 2 hour minimum
<b>PERMITS</b>	
Businesses will be charged permit fees annually or per incident as per the Uniform Fire Code.	\$ 133 Annually or per incident as identified in Uniform Fire Code as adopted
<b>OTHER FEES</b>	
Fire Personnel Costs Per Hour:	Charged per formula
Fire Equipment Costs Per Hour, to be charged in the following situations:	
a) Commercial stand by services provided upon request	
b) Response to Hazardous material release	
c) Response to chronic false alarms	
d) Recovery for Emergency Response Expenses under Code& Sections 53150-53158 to a maximum of \$1,000	
Engine Company (3 persons)	
Regular Duty Company	\$ 400
Special Duty Company	\$ 255
Aerial Truck (one person)	\$ 388
Staff Vehicle (one person)	\$ 129
All consumable materials used in emergency incidents to be reimbursed at cost plus 30% restocking charge.	
<b>PLAN REVIEW</b>	
Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. (collected by Planning and Building Department)	35% of Building Permit Fee

**City of Emeryville  
Master Fee Schedule  
Fire Department**

Effective July 1, 2010

**DESCRIPTION**

**FEE**

**PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT**

Plan review fee for submitting plans and specifications for review	\$ 47	65% of permit fee for installation of the equipment Minimum
Additional plan review required by changes, additions, or revisions to approved plans.	\$ 47	Per hour One Hour Minimum
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems)	\$ 47	The Total of: 1% of the first \$50,000 in value .75% of the next \$200,000 .50% of any amount over \$250,000 Minimum

**PLANNING AND TRAINING PROGRAMS**

Emergency Preparedness Planning		
Private Business--Employee Training	\$ 96	per hour + Materials
Public/Non Profit Organization--Employee Training	\$ 47	per hour + Materials
CPR Training and First Aid Training, 5 student minimum		
Certified	\$ 73	per student
Non-Certified	\$ 58	per student
Residential Certified	\$ 16	per student

Emergency Preparedness Supplies and Equipment At cost

<b>Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:</b>		
<b>Fire Staff</b>	charged at	calculation of direct salary, fringe benefits plus 72% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee
<b>This is referred to as "Charged per formula."</b>		

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>Report &amp; Document Reproduction</b>	
Per Page, Citizen Request	\$ 0.50
Crime/Accident Report-Insurance Company	\$ 31
Computer Generated Report from Police Department CAD/Records Management System (per report)	\$ 31
Faxing, per page	\$ 0.50
Photograph	\$ 26
<b>Identification Services</b>	
Fingerprinting	\$ 73
Copying Communications Voice Tapes:	\$ 103
Vehicle Release Certificate Fee (Except recovered/stolen vehicle)	\$ 31
<b>Permit &amp; Application Fees</b>	
Alarm Application Fees (Commercial Alarms only) one time initial fee	\$ 106
Cabaret Permit Annual Application Fee (Due, each December 1st)	\$ 640
One Day Cabaret Permit	\$ 266
One Day Dance Hall Permit	\$ 266
Bingo Game Permit	\$ 266
Card Room Fees:	
Card Room Annual License Application (Due, each December 1st)	\$ 1,281
Card Room Employee Permit	
1. Application Fee	\$ 148
2. Renewal Fee	\$ 90
3. Replacement/Change Card Room	\$ 53
Check Cashing Business, Employee Permit	
1. Application Fee	\$ 148
2. Renewal Fee	\$ 92
3. Replacement/Modification of Carc	\$ 53
Taxicab Driver Fees	
1. Application Fee	\$ 148
2. Renewal Fee	\$ 106
3. Replacement	\$ 53
4. Inspection for City of Emeryville Permit(per Section 3-1.125)	\$ 47
5. Inspection for City of Berkeley Permi	\$ 47
6. Copy of Cab Inspection Report (to be used by City of Berkeley)	\$ 27
Peddler - Vendor - Catering Truck Permit Fees	
1. Application Fee	\$ 148
2. Renewal Fee	\$ 144
3. Replacement Fee	\$ 144
Massage Parlor and Massage Establishment Charges	
Massage Parlor Fees:(one business grandfathered) Annual Permit Application, due each December 1s	\$ 2,304

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
Massage Establishment Fee:	
Annual Permit Application, due each December 1st	\$ 230
Employee Permits	
Annual Employee Permit	
(Applies to both Massage Parlors and Massage Practitioners)	
(Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)	
1. Application Fee	\$ 148
2. Renewal Fee	\$ 92
3. Replacement Fee	\$ 68
Dog License Fee	
For One Year	\$ 5
For Three Years	\$ 10
Application for Concealed Weapon Permit, Police Investigation	
1. Background Investigation	\$ 133
2. Psychological Examination, if contracted by City	\$ 159
3. Range Certification	\$ 101
Application for Firearm Dealer Permit	
Background Investigation	\$ 2,304
Emergency Response Expenses (Alcohol/Drug Related)	
Arrest Only	\$ 690
Arrest With Accident Investigation	\$ 806
<b>Police Department Personnel Costs for Short Term Encroachments, Special Events and/or Extraordinary Services .</b>	At cost, charged per formula
Short Term Encroachment Permit	\$ 159
Personnel Services	At cost, charged per formula

**Note: For any services requiring staff time or the time of city hired consultants, charges will be**

<b>Police Staff</b>	charged at	calculation of direct salary, fringe benefits plus 86% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**City of Emeryville  
Master Fee Schedule  
Public Works**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
Aerial Photos	\$ 15
City Limit Maps	\$ 15
Photocopies	
11 X 17, Per Page	\$ 1
8 1/2 x 11 and 8 1/2 x 14, Per Page	\$ 0.10
Per Page (Color)	\$ 0.50
Faxing, per page	\$ 0.50
<b>PERMITS/LICENSES</b>	<b><u>FEE</u></b>
<u>Encroachment Permits</u>	
Application Fee	\$ 159
Encroachment "No Parking" signs (each)	\$ 4
Encroachment Permit Performance Security	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement
Encroachment Permit Inspection Fee	Charged per formula
Long Term Encroachment Permit (beyond 30 days)	\$ 106 Per month after initial 30 days
Work Requiring Plan Check and Inspection:	
Minimum Fee (Covers 2 Hours of Staffing)	\$ 202
Additional Work Required	Charged per formula
(Deposit of estimated charges to be paid at permit issuance)	
Grading and Demolition Permits	Charge Per Current Building Permit Fee Schedule.
Public Improvements performed by private entities or development construction requiring City oversight for review of improvement plans and inspections (Deposit of estimated charges to be paid at application)	Charged per formula
Street Tree Soil Investigation and Planting Report from Consulting Arborist	Charged per formula
<u>Stormwater Treatment Permits</u>	
Application Fee	\$ 154
Stormwater Treatment Performance Security	150% of estimated construction cost of stormwater treatment measures
Stormwater Treatment Plan Check and Inspection:	
Minimum Fee (Covers 2 hours of staffing)	\$ 202
Additional work required	Charged per formula
(Deposit of estimated charges to be paid at permit issuance)	
Stormwater Treatment Maintenance Deposit	Estimated annual maintenance cost

**City of Emeryville  
Master Fee Schedule  
Public Works**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
<u>Valuation of Street Trees</u>	
Arborist Valuation Report for one (1) tree Included site visit and report	\$ 220 first tree
Valuation of additional tree(s) Same property, same report	\$ 55 per additional tree
Recycler's License Annual registration fee	\$ 53
<b>OTHER/MISCELLANEOUS</b>	
Extra Services	Charged per formula
Bike Lockers	\$ 25 per year \$ 78 key deposit
Digital Basemap Processing Fee Charged to applicants requesting recording of lot line adjustments, parcel maps, parcel map waivers and final maps within the City of Emeryville	\$ 266

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Public Works Staff</b>	charged at	calculation of direct salary, fringe benefits plus 110% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% admin fee

**This is referred to as "Charged per formula."**

**City of Emeryville  
Master Fee Schedule  
Child Development Center**

Effective July 1, 2010

<u>DESCRIPTION</u>	<u>FEE</u>
Registration Fee	\$ 109
<b>Non-Subsidized Fees: (Full Cost)</b>	
	<b>Monthly Fee*</b>
Infants (4 mos to 18 mos) Resident	\$ 1,485 Per Month
Infants (4 mos to 18 mos) Non-Resident	\$ 1,650 Per Month
Toddler (18 mos to 36 mos) Resident	\$ 1,350 Per Month
Toddler (18 mos to 36 mos) Non- Resident	\$ 1,500 Per Month
Pre-Schooler (3-5 Years Old), Resident	\$ 1,080
Pre-Schooler (3-5 Years Old), Non-Resident	\$ 1,200
Part Time (Minimum 4 Hours & subject to availability), Infant Resident	\$ 74 Per day
Part Time (Minimum 4 Hours & subject to availability), Infant Non-Resident	\$ 83 Per day
Part Time (Minimum 4 Hours & subject to availability) Toddler Resident	\$ 68 Per day
Part Time (Minimum 4 Hours & subject to availability) Toddler Non-Resident	\$ 75 Per day
Part Time (Minimum 4 Hours & subject to availability), Pre-Schooler Resident	\$ 54 Per day
Part Time (Minimum 4 Hours & subject to availability), Pre-Schooler Non-Resident	\$ 60 Per day
Extended care hours	\$ 214

\* **Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation.**

**State Subsidized Co-Pay Fees:**

As of 1/1/07, children who participate in the State Subsidy Program pay a suplimental co-pay fee between \$1.00 and \$19.20 per day based on annual household income and number of family members as determined by the State of California Department of Education.

**Other Charges**

Center provided diapers	\$1 each
Late pickup of child	\$1 per minute
Late payment of tuition. (Tuition is due on or before the 8th of the Month)	\$3 per day

**Rental of Facility**

Security Deposit (Applies to All Rentals)	\$ 500 Per rental
Rental Set-Up Fee	\$ 60 Per rental

Multi Purpose Room, Outdoor Play Area, and Kitchen Rental Fee

Resident	\$ 101 per hour
Non-Residents	\$ 151 per hour
Non-Profit (Mon-Thu)	\$ 50 per hour
Non-Profit (Fri-Sun)	\$ 75 per hour

Insurance Requirement:

\$1,000,000 in General Liability coverage with City indemnified	Renter provides own insurance or may purchase through City at cost.
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**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>CDC Staff</b>	charged at	calculation of direct salary, fringe benefits plus 58% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**City of Emeryville  
Master Fee Schedule  
Community Services**

Effective July 1, 2010

<u>DESCRIPTION</u>	<u>FEE</u>
Deposit for Park Rentals	\$ 50 per rental
<b>Park Rental Fees for Picnic Areas</b>	
Marina Park, Site A, Resident	\$ 40 per hour
Marina Park, Site A, Non-Resident	\$ 50 per hour
Marina Park, Site A, Non-Profit	\$ 20 per hour
Marina Park, Site B, Resident	\$ 20 per hour
Marina Park, Site B, Non-Resident	\$ 25 per hour
Marina Park, Site B, Non-Profit	\$ 10 per hour
Marina Park, Site C, Resident	\$ 20 per hour
Marina Park, Site C, Non-Resident	\$ 25 per hour
Marina Park, Site C, Non-Profit	\$ 10 per hour
Marina Park, Site D, Resident	\$ 20 per hour
Marina Park, Site D, Non-Resident	\$ 25 per hour
Marina Park, Site D, Non-Profit	\$ 10 per hour
Marina Park, Site E, Resident	\$ 40 per hour
Marina Park, Site E, Non-Resident	\$ 50 per hour
Marina Park, Site E, Non-Profit	\$ 20 per hour
All Other Parks, Resident	\$ 20 per hour
All Other Parks, Non-Resident	\$ 25 per hour
All Other Parks, Non-Profit	\$ 10 per hour
<b>Facility Rental Fees</b>	
Bridgecourt Room Rental Deposit	\$ 150 per rental
Bridgecourt Room Rental Fee, Resident	\$ 40 per hour
Bridgecourt Room Rental Fee, Non-Resident	\$ 50 per hour
Bridgecourt Room Rental Fee, Non-Profit (Mon-Thu)	\$ 25 per hour
Bridgecourt Room Rental Fee, Non-Profit (Fri-Sun)	\$ 30 per hour
Community Event Permit, Application Fee, Resident	\$ 40 per applicator
Community Event Permit, Application Fee, Non-Resident	\$ 80 per applicator
Community Event Permit, Security Deposit	\$150-500 per permit
Resident Parks and Indoor Facility Rental Application Fee, Resident	\$ 20 per applicator
Parks and Indoor Facility Rental Application Fee, Non-Resident	\$ 40 per applicator
Parks and Indoor Facility Rental Application Fee, Non-Profit	\$ 20 per applicator
Swimming Pool Deposit	\$ 150 per rental
Swimming Pool Rental Fee (1-50), Resident	\$ 101 per hour
Swimming Pool Rental Fee (1-50), Non-Resident	\$ 126 per hour
Swimming Pool Rental Fee (1-50), Non-Profit (Mon-Thu)	\$ 50 per hour
Swimming Pool Rental Fee (1-50), Non-Profit (Fri-Sun)	\$ 75 per hour
Swimming Pool Rental Fee (51-100), Resident	\$ 126 per hour
Swimming Pool Rental Fee (51-100), Non-Resident	\$ 151 per hour
Swimming Pool Rental Fee (51-100), Non-Profit (Mon-Thu)	\$ 75 per hour
Swimming Pool Rental Fee (51-100), Non-Profit (Fri-Sun)	\$ 96 per hour
Recreation Center Rental Deposit - One Room	\$ 150 per rental
Recreation Center, One Room Rental Fee, Resident	\$ 40 per hour
Recreation Center, One Room Rental Fee, Non-Resident	\$ 50 per hour
Recreation Center, One Room Rental Fee, Non-Profit (Mon-Thu)	\$ 25 per hour
Recreation Center, One Room Rental Fee, Non-Profit (Fri-Sun)	\$ 30 per hour
Recreation Center Rental Deposit - Facility	\$ 500 per rental
Recreation Center, Facility Rental Fee, Resident	\$ 80 per hour
Recreation Center, Facility Rental Fee, Non-Resident	\$ 101 per hour
Recreation Center, Facility Rental Fee, Non-Profit (Mon-Thu)	\$ 40 per hour
Recreation Center, Facility Rental Fee, Non-Profit (Fri-Sun)	\$ 50 per hour
Senior Center, Facility Rental Fee, Resident	\$ 151 per hour

**City of Emeryville  
Master Fee Schedule  
Community Services**

**Effective July 1, 2010**

**DESCRIPTION**

**FEE**

Senior Center, Facility Rental Fee, Non-Resident	\$ 181 per hour
Senior Center, Facility Rental Fee, Non-Profit (Mon-Thu)	\$ 75 per hour
Senior Center, Facility Rental Fee, Non-Profit (Fri-Sun)	\$ 116 per hour
Janitorial Fees for Non-Profits, City-Sponsored, School or Vets Org Rentals	Market Rate
<b>Special Event Sponsoship Fee</b>	
Special Event Sponsoship Fee	\$ 100-15,000 per event
Special Event Booths, Tents, Chairs, and Tables Rental Fee	market rate

**City of Emeryville  
Master Fee Schedule  
Youth Services**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>Pre-School Summer Camps</b>	
Pre-School (3.5-5 years old M/W/F Resident	\$ 42 per three days
M/W/F Non-Resident	\$ 47 per three days
T/H Resident	\$ 32 per two days
T/H Non-Resident	\$ 37 per two days
Pre-K (5-6 years old) Resident	\$ 77 per week
Non-Resident	\$ 82 per week
<b>Summer Day Camp</b>	
Residents	\$ 95 per 1 week session
Non-Residents	\$ 121 per 1 week session
<b>Extended Day Camp</b>	
Residents	\$ 111 per 1 week session
Non-Residents	\$ 138 per 1 week session
<b>After School Program</b>	
K through 3rd Grade 9 installments of Resident	\$ 210 per month
Non-resident	\$ 215 per month
4th through 6th Grades 9 installments of Resident	\$ 142 per month
Non-resident	\$ 147 per month
<b>Before School Program</b>	
K through 9th Grade Resident	\$ 20 per month
Non-Resident	\$ 25 per month
<b><u>AQUATICS PROGRAM</u></b>	
<b>Swim Lessons</b>	
series of 10, 30 minute ses: Resident (Per Fall 10 Activity Guide)	\$ 36 per session
Non-Resident (Per Fall 10 Activity Guide)	\$ 41
Life Guard Training	\$ 196
Master Swim Class Fee, Residents	\$ 5 per class
Master Swim Class Fee, Non Residents	\$ 7 per class
<b>Public Swimming via Swim Pass</b>	
Recreation Open Swim, Adults (18+ years old), Per Day	\$ 3 per day
Recreation Open Swim, Adults (18+ years old), Per 5-Day Pass	\$ 12 per 5-day pass
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 22 per 10-day pass
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 90 per season pass
Recreation Open Swim, Children (5-17 years old), Per Day	\$ 1.50 per day
Recreation Open Swim, Children (5-17 years old), Per 5-Day Pass	\$ 6 per 5-day pass
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10 per 10-day pass
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 50 per season pass
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free
Water Aerobics, Per Day	\$ 3 per day
Water Aerobics, Per 5-Day Pass	\$ 12 per 5-day pass
Water Aerobics, Per 10-Day Pass	\$ 20 per 10-day pass
Water Aerobics, Per Season	\$ 100 per season pass
Lap Swim, Per Day	\$ 3 per day
Lap Swim, Per 5-Day Pass	\$ 12 per 5-day pass
Lap Swim, Per 10-Day Pass	\$ 20 per 10-day pass
Lap Swim, Per Season	\$ 100 per season pass
<b>Kinderbuddies</b>	
Mon/Wed/Fri Class Residents	\$ 107 per month
Non-Residents	\$ 112 per month

**City of Emeryville  
Master Fee Schedule  
Youth Services**

**Effective July 1, 2010**

<u>DESCRIPTION</u>		<u>FEE</u>
Tue/Thu Class	Residents	\$ 74 per month
	Non-Residents	\$ 79 per month
<b>Youth Sports</b>		
All Youth Sports	Residents	Direct Cost Recovery
	Non-Residents (Per Fall 10 Activity Guide)	Direct Cost Recovery Plus \$5
<b>Field Trips</b>		
Major Trips	Residents	Cost covering at market rate
	Non-Residents	Direct Cost Recovery + \$5
<b>Adult Leagues</b>		
All Adult Sports	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5
<b>Fee Classes</b>		
Fee Classes	Residents	Market Rate
	Non-Residents	Market Rate + \$5
<b>Teen Programs</b>		
Leaders In Training	Residents	\$ 45 per summer
	Non-Residents	\$ 50 per summer
Teen Lounge	Residents	\$ 25 3 month pass
	Non-Residents	\$ 30 3 month pass
<b>Seasonal/Special Events</b>		
Special Event Entrance Fees		Various
<b>Processing Fees</b>		
Returned Check Fee		\$ 31
Late Payment Fee		\$ 10
Late Pick up fee		\$ 1 per minute
<b>Advertising Fees</b>		
Activity Guide Advertising (Per Issue)		
3 1/2" x 2"	(business card)	\$ 93 per placement
3 5/8" x 4 1/2"	(quarter page)	\$ 174 per placement

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Recreation Staff</b>	charged at	calculation of direct salary, fringe benefits plus 126% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**City of Emeryville  
Master Fee Schedule  
Adult Services**

**Effective July 1, 2010**

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying Per Page	\$ 0.10
Senior Center Fee Classes	Market Rate
Senior Center Free Classes Members 50 and Over	FREE
People Under 50	\$ 7 per class
Senior Center Membership Fee (effective 1-1-2011) Residents	FREE
Non-Residents	\$ 10 per year
Senior Center Trips Fee Residents	Market Rate variable rate per trip in addition to market rate
Non-Residents	\$1-\$5
Senior Center Special Events Fee	various

**RENTAL OF FACILITY:  
Auditorium, Lounge, Lobby, Kitchen and Restrooms:**

Security Deposit for Main Hall or Entire Facility	\$ 500 Minimum
Security Deposit for Kitchen, Billiards/Bar, or Upstairs Rooms	\$ 150 Minimum

Rates for City Sponsored and Veterans Organizations:

Rental Space During Event	No Charge
Janitorial Fees	Market rate

Rates for groups other than City Sponsored and Veterans Organizations

Application Fee	\$ 40 per application
Main Hall/Kitchen Rooms	
Residents	\$ 100 Per Hour
Non-residents	\$ 125 Per Hour
Non-Profit (Mon-Thu)	\$ 25 Per Hour
Non-Profit (Fri-Sun)	\$ 40 Per Hour
Rental includes use of public address system	
Kitchen Use Only	
Residents	\$ 40 Per Hour
Non-residents	\$ 50 Per Hour
Non-Profit (Mon-Thu)	\$ 25 Per Hour
Non-Profit (Fri-Sun)	\$ 35 Per Hour
Upstairs Large Room	
Residents	\$ 50 Per Hour
Non-residents	\$ 65 Per Hour
Non-Profit (Mon-Thu)	\$ 25 Per Hour
Non-Profit (Fri-Sun)	\$ 40 Per Hour
Billiards/Bar Rooms	
Residents	\$ 50 Per Hour
Non-residents	\$ 65 Per Hour
Non-Profit (Mon-Thu)	\$ 25 Per Hour
Non-Profit (Fri-Sun)	\$ 40 Per Hour
Janitorial Fees for Non-Profits	Market Rate

Insurance Requirement:

\$1,000,000 in General Liability coverage with City indemnified. Renter provides own insurance or may purchase through City at cost.

**City of Emeryville  
Master Fee Schedule  
Adult Services**

Effective July 1, 2010

**DESCRIPTION**

**FEE**

<b>Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:</b>		
<b>Sr Ctr Staff</b>	charged at	calculation of direct salary, fringe benefits plus 127% overhead
<b>Consultants</b>	charged at	Cost plus 10% administrative fee
<b>This is referred to as "Charged per formula."</b>		