



**Action Minutes for
City of Emeryville
Transportation Committee, Regular Meeting of the Advisory Committee
January 12, 2023 – 9:00AM to 11:00AM**

Members:

Ally Medina (Medina), Chair and Vice Mayor
John J. Bauters (Bauters), Mayor

Staff Present:

Mohamed Alaoui (Alaoui)
Josie Ahrens (Ahrens)
Matt Anderson (Anderson)
Nancy Humphrey (Humphrey)
Nik Ignacio (Ignacio)
Lorrayne Leong (Leong)
Ryan O'Connell (O'Connell)
Michael Roberts (Roberts)
Randall West (West)

Members of the Public:

Gwynn (Waste Management)

1. **Call to order:** This meeting was called to order at 9:00 AM.
2. **Roll Call:** See above.
3. **Public Comment:** None.
4. **Approval of Action Minutes**

4.1 Approval of December 15, 2022 Special Meeting Action Minutes.

A motion was made to approve the December 15, 2022 action minutes. No public comment.

Motion: Bauters / Second: Medina / Vote: Unanimous approval.

5. **Action Items:**

5.1 Continuation: Street Re-Naming Policy (Ahrens)

Ahrens shared updates to the policy based on the October 2022 Transportation Committee meeting. These changes included clarifying the process for members of the public to submit a proposed name change and the process for current councilmembers. The memo also included a sample Street Name Change Request Form that members of the public would use to gather signatures of support.

No public comment.

Bauters provided input to clarify the definition of “property owners” as “parcel owners” in Emeryville, and he asked that staff provide a parcel map to understand how many parcels are on the street if needed. Medina agreed with this minor change. Staff will update the memo and request form.

A motion was made to recommend the item with the discussed minor changes to the full Council.

Motion: Medina / Second: Bauters / Vote: Unanimous approval.

5.2 Construction Signage (O’Connell/Roberts)

The issues in Emeryville regarding construction signage are usually due to subcontractors or infrequent contractors putting construction signs in bike lanes or sidewalks and blocking the path of travel for people biking and walking. On the current encroachment permit, contractors must acknowledge that they have read the standard provisions related to permit, as well as follow Caltrans Part 6 for Temporary Traffic Control of the CA MUTCD. Some specific measures in the Caltrans documentation include maintaining four foot path of travel at all times for ADA compliance, and providing a temporary path of travel with barricades when pedestrians and bicyclists must be diverted into a vehicle lane. Emeryville engineers and inspectors rely on this Caltrans guidance for consistency.

O’Connell shared suggestions for changes to the language on Emeryville’s encroachment permits regarding construction signage. The main change was adding highlighted “DO NOT PLACE SIGNS IN BIKE LANE OR SIDEWALK AREA” language above the permit conditions/remarks area on the encroachment permit.

Medina asked a clarifying question of how often do contractors call before they start work (as stated on the encroachment permit). Staff shared that approximately 75% of contractors call before they begin work at the onset of the job, and that the City inspector will check their permits out in the field as well.

No public comment.

Bauters appreciated the existing guidance from Caltrans and feels the challenge is more how to enforce the sufficient regulation. Medina and Bauters asked staff to share a direct contact for where constituents can share issues with construction

signage. Currently the best contact is pwinspections@emeryville.org and staff will confirm the contact at the next Transportation Committee meeting.

A motion was made to accept the staff's recommended changes to add "DO NOT PLACE SIGNS IN BIKE LANE OR SIDEWALK AREA" to the encroachment permit.

Motion: Bauters / Second: Medina / Vote: Unanimous approval.

6. Information Items

6.1 Capital Improvement Program (CIP) Presentation (Ahrens)

Ahrens presented on the proposed Capital Improvement Program, which is five-year plan that guides Emeryville's investment in its public buildings, parks, streets, sewers, and other facilities.

No clarifying questions.

No public comments.

Bauters shared his enthusiasm for a robust street tree program as well as setting aside specific funding for maintenance of capital projects.

6.2 Capital Improvement Program Tracking Spreadsheet (All)

Staff provided updates to the following CIP projects:

- Annual Street Paving: Some project progress was hindered by wet weather. A few fixes remain on paving, stripping including green thermoplastic on Adeline, and speed humps.

6.2.1 Trash Capture Goals Update (Humphrey)

Humphrey clarified that the deadline for full trash avoidance or capture has moved to 90% in 2023 and 100% by 2025. In 2022, Emeryville reached 92% and 10% of that was from source control actions at the county level, so Emeryville is individually reached 82%. New trash capture device going in on MacArthur will get the city to over 90% and then staff will analyze the remaining source of commercial parking lots. Staff anticipate performing study for an additional HDS unit (big trash capture device) at Powell/Frontage in the crescent area.

While it is not a capital project, staff shared information about the Ashby Interchange Project at I-80, which is large project being managed by ACTC. Staff are waiting to see how project funding and priorities impact Emeryville.

No public comment.

Bauters highlighted importance of adding an additional trash capture at Powell/Frontage due to high volumes of trash and toxics there. He also shared some design concerns with parked cars blocking bike lane at 47th and Adeline.

7. Future Agenda Items:

Future items from prior meetings and staff below:

- Curb Color Process (February 2023)
- Objective Standards (Bicycle Parking and Sidewalks) (February 2023)

Bauters also asked to add an agenda item to move the meeting to the second Monday of the month in the afternoon. Bauters also asked to have a future agenda item to discuss a tree planting program.

8. Announcements/ Member Comments:

Bauters and staff gave kudos and thanks to Medina for her work to further many exciting projects (like the San Pablo Midblock Crossing) and policies as a Councilmember and Transportation Committee Chair. She will be missed!

9. Adjournment: This meeting was adjourned at 10:16 AM.