



City of Emeryville

CALIFORNIA

Park Permit Application

Application and other materials can be submitted by email, mail or dropped off in person:
Emeryville Community Services Department
4727 San Pablo Ave. Building
B Emeryville, CA 94608
510-596-4395
rentals@emeryville.org

1. APPLICANT INFORMATION

Date Application Submitted: _____

Name: _____ E-Mail: _____

Rental Classification (check one): Resident Non-Resident/Business Non-Profit

Mailing Address: _____ City: _____ Zip: _____

Cellphone #: _____ Alternate Phone #: _____

Organization Name: _____ Non-Profit ID #: _____
(if applicable) (if applicable)

2. EVENT INFORMATION

Event Title/Name/Type: _____

Event Date(s): _____

Event Location: _____

(select the park and site from page 1 of the guide)

Attendance: Adults _____ Seniors: _____ Minors: _____ Total: _____

Setup/Start Time: _____ Actual Event Time: _____ to _____ Cleanup/End Time: _____

- | | | |
|-----|----|---|
| Yes | No | Is the event open to the public? |
| Yes | No | Is there a fee associated with the event? If yes, how much? _____ |
| Yes | No | Will there be food served at this event? |
| Yes | No | Will you have a BBQ grill? (gas only) |
| Yes | No | Will you be using a caterer? |
| Yes | No | Will you be using a food truck? If yes, list the name: _____ |
| Yes | No | Will there be a bounce house at this event? (Doyle Hollis Park ONLY) |
| Yes | No | Will there be live music and/or entertainment? If yes, what type? _____ |
| Yes | No | Will there be amplified music? |

FOR OFFICE USE ONLY

Received By: _____ Date Received: _____ Permit #: _____

Completed application and waiver
501@3 (if applicable)
Permit issued

Paid application fee
Remainder of the park fees paid \$ _____
Reservation sign posted

Proof of residency (if applicable)
Bounce house confirmation (if applicable)

Community Services Approval: _____ Date: _____

Notes: _____

INDEMNITY AND HOLD HARMLESS AGREEMENT

The undersigned (hereinafter the "applicant") certifies that he/she has read and agrees to the City's Park Rental Procedures and acknowledges and understands that additional conditions and fees may be imposed or required at the time of the permit issuance.

The applicant agrees to indemnify, protect, defend and hold harmless the City, the Emeryville Redevelopment Agency, their officers, employees, agents, and volunteers against all claims, damages, expenses, loss, or liability of any kind or nature whatsoever resulting from the alleged willful or negligent acts or omissions of the permittee, its officers, agents, or employees in connection with the event and proximately caused by the permittee, its officers, agents or employees; and the permit shall expressly provide that the permittee shall, at permittee's own cost, risk and expense, defend any and all claims and all legal actions that may be commenced or filed against the City, the Emeryville Redevelopment Agency, their officers, agents, employees, or volunteers, and that the permittee shall pay any settlement entered into and shall satisfy any judgment that may be rendered against the City, the Emeryville Redevelopment Agency, their officers, agents, employees, or volunteers as a result of the alleged willful or negligent acts or omissions of permittee or permittee's officers, agents, or employees in connection with the uses, events, or activities under the permit and proximately caused by the permittee, its officers, agents or employees.

The applicant further certifies under penalty of perjury under the laws of the State of California that the above information is a complete and accurate representation of the planned event.

I certify that I have read and will fully comply with the Park Permit Guide and its accompanying procedures.

I declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge.

Signature of Applicant: _____ **Date:** _____