



**City of Emeryville  
Master Fee Schedule  
Effective July 1, 2020**

**Table of Contents**

<b>Division/Department</b>	<b>Page No.</b>
Building Division	3-5
Planning Division	6-8
City Manager & City Clerk Departments	9
Economic Development & Housing Division	10
Finance Department	11
Fire Department	12-13
Police Department	14-16
Public Works Department	17-18
Child Development Center Division	19
Community Services Department	20-22
Youth Services Division	23-25
Adult Services Division	26

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**City of Emeryville  
Master Fee Schedule  
Building Division**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>	
<b>BUILDING PERMIT</b>	0.80%	of construction valuation <sup>1</sup>
<b>Includes Sign and Demolition Permits</b>	\$ 165	minimum
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)		Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.
Permit Renewal	\$ 165	Expired Permits requiring 1 inspection for final
Temporary Occupancy Permit	\$ 250	Building/tenant space not classified for assembly use (new)
<b>GENERAL PLAN MAINTENANCE<sup>2</sup></b>	0.50%	of construction valuation <sup>1</sup>
Applied to all permits except solar panels.		
<b>TECHNOLOGY FEE</b>	0.10%	of construction valuation <sup>1</sup>
Applied to all permits except solar panels.		
<b>PLAN CHECK – To be paid with submittal of application</b>		
Initial Review plus review of one resubmittal	65%	of Building Permit Fee
	50%	of Building Permit Fee
	\$ 205	for Residential under \$100,000.00: per hour, 2 hour minimum
Approved Resubmittals and/or changes to approved plans, including deferred submittals		
In house	\$ 205	per hour, 2 hour minimum
Outside Consultant		Consultant's hourly fee plus 15%
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500
<b>ENERGY CONSERVATION – To be paid with submittal of application</b>		
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5%	of Building Permit Fee
<b>ELECTRICAL, PLUMBING, MECHANICAL PERMITS</b>		
<b>When issued with Building Permit</b>		
Electrical	20%	of Building Permit Fee
Plumbing	18%	of Building Permit Fee
Mechanical	17%	of Building Permit Fee
<b>When issued separately</b>		
Electrical, Plumbing or Mechanical	\$ 165	1% of construction valuation <sup>1</sup> minimum
<b>Photo Voltaic Solar Panel Building Permit Fees<sup>3</sup></b>		
Single family residences	\$ 250	
Residential except single family residences		
Up to 15 kW	\$ 500	
Over 15 kW	\$ 500	plus \$15 per kW over 15 kW.
All Other		
Up to 50 kW	\$ 1,000	
Over 50 kW	\$ 1,000	plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW
<b>Sewer Lateral Permit</b>		
Per Parcel, Administrative fee	\$ 215	
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 668	
or for large or complex private sewer systems, a cost recovery fee of	\$ 167	per hour
or for inspections requiring overtime, as determined by the City Engineer	\$ 251	per hour
Verification Test (only), on an existing sewer lateral	\$ 167	per test

**City of Emeryville  
Master Fee Schedule  
Building Division**

**Effective July 1, 2020**

<b><u>DESCRIPTION</u></b>	<b><u>Fee</u></b>	
Traffic signal or street light conduit utility locate (as needed)	\$ 334	
Sewer Lateral Performance Security Deposit	\$ 1,000	
Plan Check for new sewer laterals	\$ 217	
<b>SEWER CONNECTION</b>		
Residential Dwellings	\$ 1,462	per unit
All Others Uses	\$ 291	per plumbing trap
(Note: Credit given for removed traps when previous use is abandoned for less than one year)		
<b>STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)<sup>2</sup></b>		
1 to 3 Story Residential	0.01%	of construction valuation <sup>1</sup>
	\$ 0.50	minimum
All Other Construction	0.02%	of construction valuation <sup>1</sup>
	\$ 0.50	minimum
<b>GRADING PERMIT</b>		
Grading Permit	1%	of construction valuation <sup>1</sup>
Plan Review of Grading Permits	65%	of Grading Permit Fee
	\$ 138	minimum
<b>MICROFILM and PHOTOCOPIES</b>		
Project Valuation to \$100,000.00		
8.5" x 14"	\$ 0.50	per page
Larger than 8.5" x 14"	\$ 1.00	per page
Project Valuation over \$100,000.00	1%	of Building Permit Fee
<b>CONSTRUCTION WORK WITHOUT REQUIRED PERMITS</b>		
		5 times cost of the actual permit
<b>OTHER INSPECTIONS AND FEES</b>		
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.		
	\$ 152	per hour
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request)		
	\$ 188	each infraction
Certified Access Specialist Inspections (CASp)		
Inspections	\$ 160	per hour or consultant costs <sup>4</sup>
Inspection for Reconnection of Utilities	\$ 138	per request
Pre-Plan check prior to permit application (2 hr minimum)	\$ 189	per hour
Pre-Construction Meeting Consultation (2 hr minimum)	\$ 189	per hour
Alternate Methods and Materials Request	\$ 205	per hour
Temporary Certificate of Occupancy Requests	\$ 300	per request
Certificate of Occupancy Requests	\$ 300	per request
Gas/Electrical Meter Release	\$ 289	per request
Assigned Property/Business Address	\$ 138	per request
Plans Copy Request (except counter review)	\$ 138	per request
<b>FIRE DEPARTMENT FEES</b>		
Charge per current Fire Department Fee Schedule		
<b>SCHOOL FEES (effective August 27, 2018 per EUSD)<sup>2</sup></b>		
Commercial	\$ 0.61	per square foot
Residential (500 sq. ft. or more)	\$ 3.79	per square foot
Self Storage	\$ 0.18	per square foot
Live/Work	\$ 2.20	per square foot

**City of Emeryville  
Master Fee Schedule  
Building Division**

**Effective July 1, 2020**

**DESCRIPTION**

**Fee**

**CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009) <sup>2</sup>**

Permit valuation \$1 to \$25,000	\$	1.00	
Permit valuation \$25,001 to \$50,000	\$	2.00	
Permit valuation \$50,001 to \$75,000	\$	3.00	
Permit valuation \$75,001 to \$100,000	\$	4.00	
Permit valuation over \$100,000	\$	1.00	per \$25,000 or fraction thereof

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Planning Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

**NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply<sup>2</sup>. For guidelines and calculations of these fees, consult the Building Division.**

<sup>1</sup> Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

<sup>2</sup> These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

<sup>3</sup> No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees.

<sup>4</sup> Cost recovery for special cases requiring outside consultants

**City of Emeryville  
Master Fee Schedule  
Planning**

**Effective July 1, 2020**

<b><u>DESCRIPTION</u></b>	<b><u>Fee</u></b>	
<b><u>Publications, Document Charges</u></b> [1]		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$	10
Individual maps	\$	3
General Plan	\$	76
Park Avenue District Plan	\$	27
North Hollis Area Urban Design Program	\$	27
Planning Regulations	\$	38
Housing Element of the General Plan	\$	54
Stormwater Guidelines	\$	25
Parks and Recreation Strategic Plan	\$	76
Emeryville Design Guidelines	\$	76
Sustainable Transportation Plan	\$	15
Sustainable Transportation Background Report	\$	105
Pedestrian and Bicycle Plan	\$	115
Pedestrian and Bicycle Plan Appendices	\$	92
Photocopying, Per Page [2]	\$	0.10
Faxing, Per Page [2]	\$	0.10
<b><u>Sidewalk Café Permits (including Parklets)</u></b>		
Application Fee	\$	100
Annual Renewal Fee		No fee
Appeal to Planning Commission	\$	50
Appeal to City Council	\$	50
<b><u>Short-term Rental Permits</u></b>		
Application Fee	\$	250
Annual Renewal Fee	\$	200
Appeal to Planning Commission	\$	100
Appeal to City Council	\$	100
<b><u>Notification</u></b>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$	448 * + charged per formula [3] if excess of 1 hour
<b><u>Planning Commission Study Session</u></b>		
	\$	2,000 Flat Rate
Note: Deposit to be credited to application fee if application submitted within one year.		
<b><u>General Plan Amendment</u></b>		
	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Rezoning</u></b>		
	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Development Agreement</u></b>		
	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Planned Unit Development</u></b>		
Preliminary Development Plan	At cost, charged per formula [3]	\$5,000 Deposit
Final Development Plan	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Conditional Use Permits</u></b> [4]		
Minor Conditional Use Permits - Flat Fee	\$	566 *
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula [3]	\$2,000 Deposit
Demolition of significant or residential structure	At cost, charged per formula [3]	\$3,000 Deposit
All other	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Temporary Use Permits</u></b>		
	\$	566 *

**City of Emeryville  
Master Fee Schedule  
Planning**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>	
<b><u>Exceptions to Standards</u></b> [4]	\$ 566 *	
<b><u>Variances</u></b> [4]	At cost, charged per formula [3]	\$1,000 Deposit
<b><u>Design Review, including Signs</u></b> [4]		
Minor Design Review for Signs	\$ 566 *	
Major Design Review for Signs	At cost, charged per formula [3]	\$1,000 Deposit
Master Sign Programs	At cost, charged per formula [3]	\$2,000 Deposit
Individual signs under Master Sign Programs	\$ 340 *	zoning compliance review
Temporary Signs	\$ 225 *	
All Other Minor Design Review:	\$ 566 *	
All Other Major Design Review	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals</u></b>		5 times cost of actual permit/approval
<b><u>Tree Removal Permits</u></b>		
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)	At cost, charged per formula [3]	\$2,000 Deposit
<b><u>Subdivisions</u></b>		
Major Subdivisions, including residential condominium conversions	At cost, charged per formula [3]	\$3,000 Deposit plus cost of any technical assistance such as engineer's review
Minor Subdivisions, including residential condominium conversions	\$ 1,125	
Lot Line Adjustments	\$ 1,125	
Parcel Mergers	\$ 1,125	
Certificate of Compliance	\$ 1,125	
Covenant of Easement	At cost, charged per formula [3]	\$2,000 Deposit
<b><u>Assessment District Apportionment</u></b> (Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.)		
Lot Line Adjustments/Parcel Map Waivers	\$ 387	
Major/Minor Subdivisions (10 parcels or less)	\$ 1,554	
Major/Minor Subdivisions (more than 10 parcels)	\$ 3,890	Plus \$25 Per Parcel Over 20 Parcels
<b><u>Environmental Review</u></b>		
Negative Declaration or Mitigated Negative Declaration, including Initial Study	At cost, charged per formula [3]	Deposit full contract amount for environmental consultant prior to start of work.
Environmental Impact Report, including Initial Study if required	At cost, charged per formula [3]	Deposit full contract amount for environmental consultant prior to start of work.
Notice of Determination or Notice of Exemption	\$ 96	
<b><u>Filing Fees Required by State Department of Fish &amp; Game (Effective 1/1/2018)</u></b> [5]		
Alameda County Clerk Handling Fee (all filings)	\$ 50	
Negative Declaration	\$ 2,406.75	These fees are set by the California Department of Fish & Game and increase every January 1. They will go up again on 1/1/21.
Environmental Impact Report (EIR)	\$ 3,343.25	

**City of Emeryville  
Master Fee Schedule  
Planning**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>	
<b><u>Administrative Fees</u></b>		
Appeals		
to Planning Commission	\$	100
to City Council	\$	200
Time Extensions (Permit Applications)		
If Granted Administratively	\$	387 *
If Planning Commission or City Council consideration is required		At cost, charged per formula [3]
Zoning Compliance Review		
Building Permit Sign-Off		At cost, charged per formula [3], if related to a cost recovery planning project; otherwise, No Fee
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy		No Fee
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign	\$	448 *
Amendments to conditions of approval by Planning Commission or City Council		
Any project that was originally flat fee	\$	1,125 *
Any project that was originally cost recovery		At cost, charged per formula [3]     \$1,000 Deposit
Request for Waiver of construction noise hours by City Council	\$	1,361
<b><u>In Lieu Fees</u></b>		
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$	225     Per square foot of required open space not provided
Parking, pursuant to EMC Section 9-4.407(d)	\$	8,522     Per required parking space not provided

<b>Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be as follows:</b>		
<b>Planning Staff</b>	charged at	direct salary and benefits plus 45.76% overhead rate
<b>Consultants</b>	charged at	cost plus 10% administrative fee

**Notes**

- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for free from the City's website.
- [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
- [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
- [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.



**City of Emeryville  
Master Fee Schedule  
City Manager & City Clerk**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>
Photocopying, One Sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page
Photocopying, double sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton [3]	\$ 5
Specialized Retrieval of Document (writing software)	Actual Cost
<b>DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting</b>	
Normal Delivery Per Meeting	\$ 10
Rush Delivery (Within 3 working days) Additional Charge Per Meeting	\$ 15
Electronic Data Record Request - Existing File Per Disk	Cost of materials
Electronic Data Record Request - Non-existing file Per Disk	Cost of materials and staff time to produce
City Administrative Fee for Admin of Consultant hired Projects	\$ 119 per hour
City Clerk Hourly Rate	\$ 119 per hour

**Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows:**

<b>City Staff [4]</b>	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
<b>Consultants [2]</b>	charged at	City's cost plus a 10% administrative fee

**Notes**

[1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."

[2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS

[3] Set by the State at a maximum of \$5

[4] Overhead Rate Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Economic Dev & Housing**

**Effective July 1, 2020**

**DESCRIPTION**

**Fee**

Loan Subordination Fee	\$ 452
Loan Origination Fee	\$ 452
Income Verification Fee	no charge

**Publications**

1987 Shellmound Park Redevelopment Plan	see photocopying fee
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee
1987 Shellmound Park Final EIR	see photocopying fee
1976 Redevelopment Plan	see photocopying fee
Housing Element	see photocopying fee
Urban Design Plan-San Pablo Avenue	see photocopying fee

**Program Fees**

City regulatory oversight & Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). [1]	At cost, charged per formula	\$517 Minimum Deposit
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Capital Improvement Credit Fee [2]	\$ 452
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Rental Monitoring Fee [4]	At cost, charged per formula	\$5,000 minimum deposit
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Below Market Rate Resale Fee [3]	\$ 452
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Below Market Rate Inspection Fee [3]	At cost, charged per formula	\$500 minimum deposit
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Loan Payoff Fee	\$ 111
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Below Market Rate Inspection (after first 2) or Capital Improvement Credit Inspection (after first 1)	\$ 111 Per hour
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Document Modification Fee to add or remove owners from recorded agreements and Promissory Notes	\$ 452
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Document Modification Fee to alter terms and conditions of recorded agreements and Promissory Notes	\$ 111 Per hour
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Economic Housing and Development Hourly rate	\$ 233 Per hour
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**Measure C**

Hotels operating under Collective Bargaining Agreements	\$ 164
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Hotels not operating under Collective Bargaining Agreements	\$ 275
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Audit Fee	For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville.	At cost, charged per formula	\$5,000 Deposit required prior to Permit issuance should there be violation requiring a full audit.
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**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Econ Dev Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [5]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(is).
- [2] Process consists of 1) reviewing invoices and proof of payment, 2) depreciating, if necessary and 3) one inspection.
- [3] Includes 2 inspections
- [4] The affordability agreements do not allow for increases.
- [5] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Finance**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>
Photocopying, Per Page [1]	\$ 0.10
<b>Miscellaneous Fees</b>	
Ordinances administered by Finance Division	no charge
Returned check fee [3]	
1st check	\$ 25
2nd and each subsequent check	\$ 35
<b>Program Fee</b>	
<u>Business License Processing</u>	
New Business License	\$ 61 7/1-12/31
Effective January 1, 2021 the New Business License Fee will increase to \$62	\$ 62 1/1-6/30
Annual Business License renewal	\$ 10
<u>Preferential Parking Permit Program</u>	
Annual Permit [2]	\$ 60 per vehicle
Annual permit for low income household [2]	\$ 27 per vehicle
Maximum of 3 annual permits per residential address	
Maximum of 1 annual permit per business address	
Visitor's Permit-One Day	\$ 3
Maximum of 10 per household per year	
Visitor's Permit-Two Weeks	\$ 25
Maximum of 2 per household per year	
Visitor's Permit-52 week	\$ 155
Maximum of one per year per household or business.	

Permit year is September 1 to August 31.

<b>Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:</b>		
<b>Finance Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [4]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee
<b>This is referred to as "charged per formula."</b>		

**Notes**

- [1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [2] Minimum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
- [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Fire Department**

**Effective July 1, 2020**

**DESCRIPTION**

**Fee**

**INSPECTIONS**

Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.

Re-Inspection, if required - Prevention Specific

Reinspection, all deficiencies corrected \$ 189 Per hour, minimum charge of 1/2 hr.

Reinspection, deficiencies remaining \$ 189 Per hour, minimum charge of 1/2 hr.

Subsequent Re-inspections of work made necessary by faulty or incorrect work \$ 189 Each infraction

Special Inspections or Research

During regular business hours \$ 237 Per hour, minimum charge of 1/2 hr.

Scheduled outside of regular business hours \$ 237 Per hour, minimum charge of 1/2 hr.

Fire Safety Inspection

Fire prevention annual inspection \$ 189 Per hour, minimum charge of 1/2 hr.

Engine Company Inspections - Minor [1] \$ 568 Per hour, minimum charge of 1/2 hr.

Engine Company Inspections - Major [1] \$ 568 Per hour, minimum charge of 1/2 hr.

Special Inspections - Prevention [1] \$ 189 Per hour, minimum charge of 1/2 hr.

Special Inspections - Suppression [1] \$ 568 Per hour, minimum charge of 1/2 hr.

**PERMITS**

Fire code permits \$ 189 Per hour, minimum charge of 1/2 hr.  
(Tents, haunted houses, carnival or fair, etc.)

**OTHER FEES**

Fire Personnel Costs Per Hour [2]: \$ 379 Per hour, minimum charge of 2 hr.

Fire Equipment Costs Per Hour, to be charged in the following situations:

a) Commercial stand by services provided upon request

b) Response to Hazardous material release

c) Response to chronic false alarms

d) Recovery for Emergency Response Expenses

under Code& Sections 53150-53158

to a maximum of \$1,000

Engine Company (3 persons)

Regular Duty Company \$ 568 Staff per hour plus equipment cost

Special Duty Company \$ 568 Staff per hour plus equipment cost

Aerial Truck (one person) \$ 189 Staff per hour plus equipment cost

Staff Vehicle (one person) \$ 189 Staff per hour plus equipment cost

First Responder Fee [1] \$ 189

All consumable materials used in emergency incidents to be reimbursed at cost plus a 30% restocking charge.

**PLAN REVIEW**

Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. 40% of Building Permit Fee  
(collected by Community Development Department)

**City of Emeryville  
Master Fee Schedule  
Fire Department**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>
<b>PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT</b>	
Plan review fee for submitting plans and specifications for review - Base Fee [2]	65% of permit fee (for installation of the equipment) \$ 189 Per hour, minimum charge of 2 hr.
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr and 1 hr minimum)	\$ 189 Per hour
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) [2]	1% of the total valuation \$ 189 Per hour, minimum charge of 2 hr.

**PLANNING AND TRAINING PROGRAMS**

Emergency Preparedness Planning	
Private Business--Employee Training	\$ 56 per hour + Materials
Public/Non Profit Organization--Employee Training	\$ 56 per hour + Materials
CPR Training and First Aid Training, 5 student minimum	
Non-Certified	\$ 56 per hour
Emergency Preparedness Supplies and Equipment	At cost

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Fire Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

- [1] 3 person crew assumed one hour each
- [2] Per hour, minimum of 2 hours
- [3] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>
<b>Report &amp; Document Reproduction</b>	
Crime Reports for Victims – Hard Copy Requested via Police Department	\$ 0
Citizen Request, Per Report (If 20+ pages, .10 per adtl page)	\$ 7
Crime/Accident Report-Insurance Company, Per Report (If 20+ pages, .10 per adtl page)	\$ 8
Computer Generated Report from Police Department CAD/Records Management System, Per Report [2] (If 20+ pages, .10 per adtl page)	\$ 6
Faxing, Per Page [12]	\$ 0.10
CD / Photo CD / DVD / Thumbdrive, [12]	\$ 31
<b>Identification Services</b>	
Fingerprinting	\$ 176
DVD Copy of Communications Voice	\$ 176
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 194
Stolen Vehicle Release	No Charge
<b>Administrative Services</b>	
Clearance Letter	\$ 13
ABC (Alcoholic Beverage Control) One Day License	\$ 183
Correctable Violation Citation (Fix-it Ticket)	\$ 8
Three (3) False Alarms (within 120 days)	No Charge
Four (4) False Alarms (within 120 days)	No Charge
Five (5) False Alarms (within 120 days)	No Charge
<b>Permit &amp; Application Fees</b>	
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 176
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,565
One Day Cabaret Permit	\$ 937
One Day Dance Hall Permit	\$ 625
Bingo Game Permit	\$ 469
Card Room Fees:	
Card Room Annual License Application [7] (Due, each December 1st)	\$ 3,132
Card Room Employee Permit	
1. Application Fee	\$ 421
2. Renewal Fee	\$ 155
3. Replacement/Change Card Room	\$ 155

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>
Taxicab Drivers' Permit Fees	
1. Application Fee	\$ 176
2. Application Renewal Fee	\$ 176
3. Driver's Identification Card Replacement Fee	\$ 86
Fleet Management Permit Fees	
1. Application Fee	\$ 354
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 354
Vehicle Permit Fees	
1. Application Fee	\$ 86
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 51
3. Vehicle Replacement Card Fee	\$ 43
Special Event Permit Fees	
Without a street closure	\$ 301
With a street closure	\$ 373
Peddler - Vendor - Catering Truck Permit Fees	
1. Application Fee	\$ 312
2. Renewal Fee	\$ 312
3. Replacement Fee	\$ 93
Massage Parlor and Massage Establishment Charges [8]:	
Annual Permit Application, due each December 1st	\$ 1,294
Massage Establishment Fee:	
Annual Permit Application, due each December 1st	\$ 612
Employee Permits	
Annual Employee Permit (Applies to both Massage Parlors and Massage Practitioners) [3,4] (Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)	
1. Application Fee	\$ 490
2. Renewal Fee	\$ 490
3. Replacement Fee	\$ 51
Dog License Fee	
For One Year - Not Spayed/Neutered	\$ 20
For Three Years - Not Spayed/Neutered	\$ 32
For One Year - Spayed/Neutered	\$ 10
For Three Years - Spayed/Neutered	\$ 15
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10
For One Year - Seniors (55+) - Spayed/Neutered	\$ 3
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5
Application for Concealed Weapon Permit, Police Investigation:	
1. Background Investigation	\$ 889
	Penal Code Sec. 22190 (b)(1) & (f)(1)
2. Psychological Examination, if contracted by City	\$ 711
	Penal Code Sec. 22190 (b)(1) & (f)(1)
3. Range Certification	\$ 3,132
Application for Firearm Dealer Permit	
Background Investigation	\$ 1,565

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>
Emergency Response Expenses (Alcohol/Drug Related)	
Arrest Only	\$ 1,565
Arrest With Accident Investigation	\$ 2,191
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 312
Short Term Encroachment Permit	\$ 312
Personnel Services [9,10]	\$ 176
Cannabis Key Individual Application Fee	\$ 490
Initial Cannabis Business Permit Fee	Cost Recovery
Renewal of Cannabis Business Permit Fee	\$ 714
Firearms Storage Fee [17]	\$ 531
Police Non-Sworn Hourly Rate	\$ 176
Police Sworn Hourly Rate	\$ 312

**Note: For any services requiring staff time or the time of city hired consultants, fees will be charged as follows:**

<b>Police Staff</b>	calculation of direct salary, fringe benefits plus 45.76% overhead rate [15]
<b>Consultants</b>	Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

- [1] For any services requiring staff time or the time of city hired consultants, please refer to the "charged per formula" section above.
- [2] Department CAD/Records Management System, Per Page
- [3] Applies to both Massage Parlors and Massage Practitioners
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle
- [6] one time initial fee
- [7] Due, each December 1st
- [8] one business grandfathered
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide overhead
- [10] Consultants - Cost plus 10% administrative fee
- [12] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [14] In accordance with City Ordinance 16-004
- [15] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
- [17] California Family Code 6389 and Penal Code 33880(a)



**City of Emeryville  
Master Fee Schedule  
Public Works**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>
<b>PERMITS/LICENSES</b>	
<u>Encroachment Permits</u>	
Application Fee	\$ 207
Plan Check [9,16]	\$ 278
"No Parking" signs (each)	\$ 4
Encroachment Permit Performance Security [1,7]	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement
Encroachment Permit Inspection Fee (2 hr minimum) [7,22,24]	\$ 341
Encroachment Permit Inspection Fee (Cost Recovery) [7,22,24]	\$ 170
Long Term Encroachment Permit (beyond 30 days) [2,7]	\$ 129
Final inspection for certificate of occupancy [17]	\$ 416
Encroachment Agreements [18]	\$ 556
Discharge of Ground Water into Sanitary Sewer [10, 28] Plus \$1.76 per 100 cf of discharge based on City Ordinance effective January 1, 2020	\$ 278
<u>Private Development Projects</u>	
Site Improvement Plan Check (Engineering) - Small [3,5,9]	\$ 833
Site Improvement Plan Check (Engineering) - Large [21,22]	\$ 138
Grading and Demolition Permits [9]	Charge Per Current Building Permit Fee Schedule.
Trash Plan Review [12]	\$ 556
Construction and Demolition Waste Management Plan review [19]	\$ 416
Green Halo Systems C&D Waste Management [11]	\$ 138
SWPPP Inspection on Private Developments [3,4,5]	\$ 694
Trash Plan Inspection [9]	\$ 278
Site Improvements Inspection [7,22,24]	\$ 170 per hour
<u>Subdivisions</u>	
Lot Line Adjustment Plan Check and Certificate of Compliance [9]	\$ 693
Parcel Map Plan Check [9]	\$ 693
Tentative Map Plan Check	\$ 138 per hour
Final Map Plan Check [9]	\$ 1,111
Plat and Legal Description Plan Check	\$ 277
Digital Basemap Processing Fee [6,8]	\$ 138
<u>Small Cell Antenna Fees</u>	
Small Cell Antenna Street Pole Fee	\$ 270 per pole per year
<u>Stormwater</u>	
Storm water Permit Application Fee [20]	\$ 207
Storm water Permit C3 Plan Check [21,22]	\$ 277 Deposit
Plus Actual Consultant Costs [7,24,30]	At Cost Charged per Formula
Storm water Permit C3 Inspection [7,22,24]	\$ 170 per hour

**City of Emeryville  
Master Fee Schedule  
Public Works**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>
Storm water C10 Plan Check [9]	\$ 138
Storm water Maintenance Agreement Review	\$ 416
Maintenance Agreement Recording at County	\$ 138
Storm water C3 O & M Inspections [7,21,22,26]	At Cost Charged per Formula
Commercial / Industrial Storm water Inspections [7,21,22,26]	At Cost Charged per Formula
<u>Sign Permit</u>	
Application fee	\$ 207
Annual permit Renewal Fee	\$ 138
<u>Arborist</u>	
Arborist Valuation Report for one (1) tree [7, 21, 22, 27] Included site visit and report	\$ 275 first tree
Valuation of additional tree(s) [7, 21, 22, 27] Same property, same report	\$ 17 per additional tree
<u>Dockless Mobility System</u>	
Permit Application	\$ 2,500 Annually
Permit Issuance	\$ 15,000 Annually
Confiscation and Retrieval	\$ 125 per device
Storage	\$ 250 per device
Disposal	Actual cost per device
Street tree soil investigation and planting report from consulting arborist [7,21,22,27]	\$ 124
<b>OTHER/MISCELLANEOUS</b>	
Memorial bench with plaque (new bench) [23] (plus cost to purchase and install bench and plaque	\$ 556
Memorial bench with plaque (existing bench) [23]	\$ 277

**Note: For any services requiring staff time or the time of city hired consultants, charges will be**

<b>Public Works Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [29]
<b>Consultants</b>	charged at	Cost plus 10% admin fee

**This is referred to as "charged per formula."**

**Notes**

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City
- [7] Placeholder for MFS; not included in cost analysis
- [8] plus actual cost of County recording fee
- [9] 1 check, 1 re-check
- [10] 2 check, 1 re-check, post check
- [11] 1 pre-check, 1 post-check
- [12] 1 meeting with Architect, 1 check and 1 recheck
- [16] Excludes private development
- [17] Includes two site visits
- [18] Plus City Attorney Time
- [19] 1 check, 1 re-check, 1 post check
- [20] 1 check for completeness
- [21] Actual cost of consulting inspector
- [22] Plus actual cost of City Staff Time
- [23] Plus actual costs to purchase bench, plaque and contractor installation
- [24] Rate for consultant PW Inspector
- [26] Rate for consultant inspection
- [27] Consulting Cost \$275 per tree, \$17 per each additional tree
- [28] Plus \$1.76 per 100 cf of discharge based on City Ordinance. Rate increases to \$1.92 per 100 cf of discharge effective January 1, 2021.
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Child Development Center**

**Effective July 1, 2020**

**DESCRIPTION**

**Fee**

*\*Fees on this page go into effect on 9/1/2020*

Application Fee (applied against first month's tuition upon approval) \$ 50

**Non-Subsidized Fees: (Full Cost)**

**Monthly Fee\***

Infant/Wobbler (4 - 23 mos.) Resident \$ 2,151 Per Month

Infant/Wobbler (4 - 23 mos.) Non-Resident \$ 2,389 Per Month

Toddler (24 - 36 mos.) Resident \$ 1,954 Per Month

Toddler (24 - 36 mos.) Non- Resident \$ 2,173 Per Month

Pre-Schooler (3 - 5 Years Old), Resident \$ 1,565 Per Month

Pre-Schooler (3 - 5 Years Old), Non-Resident \$ 1,737 Per Month

**\* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.**

**State Subsidized Co-Pay Fees:**

Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.

**Other Charges**

Center provided diapers \$1 each

Late pickup of child \$1 per minute - first late pick up  
\$2 per minute after first late pick up

Late payment of tuition. (Tuition is due on or before the 1st of the Month) \$3 per day, not to exceed \$50

**Photocopying at CDC, Per Page** \$ 0.10

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>CDC Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Community Services**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>	
<b>Community Events Permit</b>		
Community Event Permit, Application Fee, Resident	\$ 54	per application
Community Event Permit, Application Fee, Non-Profit	\$ 82	per application
Community Event Permit, Application Fee, Non-Resident/Business	\$ 137	per application
Community Event Permit, Security Deposit	0-1,000	per permit
<b>Park Rental Fees for Picnic Areas</b>		
Park Rental Application Fee, Resident	\$ 10	per application
Park Rental Application Fee, Non-Profit	\$ 16	per application
Park Rental Application Fee, Non-Resident/Business	\$ 21	per application
Marina Park, Site A or E, 49 People or Less, Resident	\$ 87	per day
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$ 175	per day
Marina Park, Site A or E, 49 People or Less, Non-Resident/Business	\$ 438	per day
Marina Park, Site A or E, 50 People or More, Resident	\$ 175	per day
Marina Park, Site A or E, 50 People or More, Non-Profit	\$ 263	per day
Marina Park, Site A or E, 50 People or More, Non-Resident/Business	\$ 438	per day
Marina Park, Site B, C, or D, Resident	\$ 54	per day
Marina Park, Site B, C, or D, Non-Profit	\$ 82	per day
Marina Park, Site B, C, or D, Non-Resident/Business	\$ 109	per day
Doyle-Hollis Park, Sites A/B, Resident	\$ 32	per day
Doyle-Hollis Park, Sites A/B, Non-Profit	\$ 54	per day
Doyle-Hollis Park, Sites A/B, Non-Resident/Business	\$ 87	per day
Doyle-Hollis Park, Site C/Christie Park, Resident	\$ 43	per day
Doyle-Hollis Park, Site C/Christie Park, Non-Profit	\$ 65	per day
Doyle-Hollis Park, Site C/Christie Park, Non-Resident/Business	\$ 98	per day
Doyle-Hollis Park, Site D, Resident	\$ 54	per day
Doyle-Hollis Park, Site D Non-Profit	\$ 82	per day
Doyle-Hollis Park, Site D, Non-Resident/Business	\$ 109	per day
All Other Parks, Resident	\$ 32	per day
All Other Parks, Non-Profit	\$ 54	per day
All Other Parks, Non-Resident/Business	\$ 87	per day
Bounce House Use Fee - All Facilities, Resident	\$ 16	per rental
Bounce House Use Fee - All Facilities, Non-Profit	\$ 21	per rental
Bounce House Use Fee - All Facilities, Non-Resident/Business	\$ 26	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$ 34	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$ 44	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident/Business	\$ 56	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$ 56	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$ 84	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident/Business	\$ 112	per rental
Deposit for Park Rentals	0-50	per rental
<b>All Facilities Rentals (except Park, Athletic Field and Pool)- Cleaning/Setup Fee</b>	\$ 180	
<b>ECCL School Gym, Pool, and Field Rental Fees *</b>		
ECCL Rental Application Fee, Resident (per application)	\$ 22	per application
ECCL Rental Application Fee, Non-Profit (per application)	\$ 34	per application
ECCL Rental Application Fee, Non-Resident/Business (per application)	\$ 44	per application
50% discount if only half gym or field is available		
ECCL Gym Rental Fee, Resident (M-TH)	\$ 32	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$ 59	per hour
ECCL Gym Rental Fee, Non-Resident/Business (M-TH)	\$ 65	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$ 54	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$ 82	per hour
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun)	\$ 87	per hour
ECCL Gym Rental Fee, Resident (M-TH) non regulars hours (5am-8am)	\$ 23	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH) non regulars hours (5am-8am)	\$ 45	per hour
ECCL Gym Rental Fee, Non-Resident/Business (M-TH) non regulars hours (5am-8am)	\$ 49	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun) non regulars hours (5am-8am)	\$ 42	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun) non regulars hours (5am-8am)	\$ 64	per hour
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun) non regulars hours (5am-8am)	\$ 67	per hour
ECCL Gym Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Gym Rental Deposit	\$ 150-1,000	per rental

**City of Emeryville  
Master Fee Schedule  
Community Services**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>	
ECCL Athletic Field Rental Fee, Resident	\$ 8	per hour
ECCL Athletic Field Rental Fee, Non-Profit and Youth Group	\$ 32	per hour
ECCL Athletic Field Rental Fee, Non-Resident/Business	\$ 42	per hour
ECCL Athletic Field Light Fee, Resident	\$ 11	per hour
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$ 17	per hour
ECCL Athletic Field Rental Fee, Non-Resident/Business	\$ 22	per hour
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Athletic Field Rental Deposit	\$ 150-1,000	per rental
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$ 38	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$ 66	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business	\$ 95	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Resident non regular hours (5am-8am)	\$ 28	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit non regular hours (5am-8am)	\$ 49	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business non regular hours (5am-8am)	\$ 70	per hour
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 22	per hour
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000	per rental
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000	per rental
ECCL "Recreation Swim Party Area Rental", Resident	\$ 44	per rental
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$ 50	per rental
ECCL "Recreation Swim Party Area Rental", Non-Resident/Business	\$ 56	per rental
<b>ECCL Building C Multi-Purpose Room</b>		
ECCL Building C Rental Fee Resident	\$ 95	per hour
ECCL Building C Rental Fee Non-Profit	\$ 122	per hour
ECCL Building C Rental Fee Non-Resident/Business	\$ 150	per hour
ECCL LG/Facility Attendant (additional)	\$ 18	
<b>ECCL Building A Multi-Purpose Room</b>		
ECCL Building A Multi-Purpose Room Resident	\$ 72	per hour
ECCL Building A Multi-Purpose Room Non-Profit	\$ 103	per hour
ECCL Building A Multi-Purpose Room Non-Resident/Business	\$ 141	per hour
<b>ECCL Building A Kitchen</b>		
ECCL Building A Kitchen Room Resident	\$ 37	per hour
ECCL Building A Kitchen Room Non-Profit	\$ 48	per hour
ECCL Building A Kitchen Room Non-Resident/Business	\$ 59	per hour
<b>ECCL Teen Center</b>		
ECCL Teen Center Resident	\$ 32	per hour
ECCL Teen Center Non-Profit	\$ 59	per hour
ECCL Teen Center Non-Resident/Business	\$ 65	per hour
<b>ECCL Classrooms</b>		
ECCL Classrooms Resident	\$ 30	per hour
ECCL Classrooms Non-Profit	\$ 41	per hour
ECCL Classrooms Non-Resident/Business	\$ 47	per hour
<b>City of Emeryville Indoor Facility Rental Prices</b>		
City Indoor Facilities Rental Application Fee, Resident	\$ 22	per application
City Indoor Facilities Application Fee, Non-Profit	\$ 34	per application
City Indoor Facilities Application Fee, Non-Resident/Business	\$ 44	per application
<b>Ongoing Rental Discounts</b>		
6 dates or more on application % off base rate	10%	
12 dates or more on application % off base rate	15%	
24 dates or more on application % off base rate	20%	
40 dates or more on application % off base rate	30%	
<b>Bridgescourt Room</b>		
Bridgescourt Room Rental Fee, Resident	\$ 50	per hour
Bridgescourt Room Rental Fee, Non-Profit	\$ 61	per hour
Bridgescourt Room Rental Fee, Non-Resident/Business	\$ 67	per hour
Bridgescourt Office Monthly Rental Fee	Market Rate	\$2,000 minimum
Bridgescourt Room Rental Deposit	\$ 150	per rental

**City of Emeryville  
Master Fee Schedule  
Community Services**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>	
<b>Council Chambers</b>		
Council Chambers Rental Fee, Resident	\$ 50	per hour
Council Chambers Rental Fee, Non-Profit	\$ 61	per hour
Council Chambers Rental Fee, Non-Resident/Business	\$ 67	per hour
Council Chambers Room Rental Deposit	\$ 150	per rental
<b>Recreation Center</b>		
Recreation Center, One Room Rental Fee, Resident	\$ 50	per hour
Recreation Center, One Room Rental Fee, Non-Profit	\$ 61	per hour
Recreation Center, One Room Rental Fee, Non-Resident/Business	\$ 67	per hour
Recreation Center, Entire Facility Rental Fee, Resident	\$ 118	per hour
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$ 146	per hour
Recreation Center, Entire Facility Rental Fee, Non-Resident/Business	\$ 174	per hour
Recreation Center Rental Deposit - Entire Facility	\$ 500	per rental
Recreation Center Rental Deposit - One Room	\$ 150	per rental
<b>Senior Center</b>		
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 113	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$ 141	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident/Business	\$ 168	per hour
Senior Center Kitchen Rental Fee, Resident	\$ 56	per hour
Senior Center Kitchen Rental Fee, Non-Profit	\$ 67	per hour
Senior Center Kitchen Rental Fee, Non-Resident/Business	\$ 79	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 84	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$ 112	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident/Business	\$ 141	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 50	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$ 79	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident/Business	\$ 84	per hour
Senior Center, Entire Facility Rental Fee, Resident	\$ 168	per hour
Senior Center, Entire Facility Rental Fee, Non-Profit	\$ 196	per hour
Senior Center, Entire Facility Rental Fee, Non-Resident/Business	\$ 225	per hour
Senior Center Main Hall, Stage, Kitchen OR Entire Facility Rental Deposit	\$ 500	per rental
Senior Center Kitchen OR Upstairs Multi-Purpose OR Billiards/Bar Rooms Rental Deposit	\$ 150	per rental
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge	
Senior Center Janitorial Fees for Any Area(s) for Emeryville Veterans Organizations	Actual Cost	
<b>Child Development Center</b>		
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 84	per hour
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 112	per hour
Non-Resident/Business - CDC Multipurpose Room, Kitchen, Play Areas	\$ 141	per hour
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 500	per rental
<b>Special Event Sponsorship Fee</b>		
Special Event Sponsorship Fee	\$ 100-15,000	per event
Special Event Booths, Tents, Chairs, and Tables Rental Fee	\$5-\$100	per equipment
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$ 100-1,000	
<b>Photocopying at Senior, Recreation, or CDC Center, Per Page</b>	\$ 0.10	

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Community Services Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
<b>Consultants</b>	charged at	cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

[2] Required for all ECCL rentals. Number of staff TBD by manager.

**City of Emeryville  
Master Fee Schedule  
Youth Services**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>
<b>Pre-School Summer Camps *</b>	<b>\$6.69 Per Hour</b>
<i>Pre-School</i> (3.5-5 years old)	M/W/F Resident \$ 50 per three days
	M/W/F Non-Resident \$ 55 per three days
	T/H Resident \$ 35 per two days
	T/H Non-Resident \$ 41 per two days
Preschool swim lesson add-on fee	\$ 11 per day
<b>Summer Basic Day Camp *</b>	<b>\$2.52 Per Hour</b>
(9am - 4pm)	Resident \$ 110 per 1 week session
	Non-resident \$ 115 per 1 week session
	Sibling Discount \$ 10
	Daily Drop in Fee \$ 32 per day
<b>Morning Camp</b>	
(7:30am - 9am)	Resident \$ 20 per 1 week session
	Non-resident \$ 25 per 1 week session
	Daily Drop in Fee \$ 6 per day
<b>Ext Pm Camp</b>	
(4:00pm - 6pm)	Resident \$ 30 per 1 week session
	Non-resident \$ 35 per 1 week session
	Daily Drop in Fee \$ 7 per day
<b>Summer Extended Day Camp *</b>	<b>\$2.52 Per Hour</b>
(7:30am - 6pm)	Resident \$ 150 per 1 week session
	Non-resident \$ 155 per 1 week session
	Sibling Discount \$ 10
	Daily Drop in Fee \$ 43 per day
	Sliding Scale; fees based on monthly income & family size \$0 - \$150
Late Registration Fee	\$ 15 After deadline but before service
Late Registration Fee	\$ 30 Paid on day service begins or after
Missing Lunch Fee	\$ 5
Deposit for weekly camp	\$ 20 Weekly deposit non refundable and non transferable
 * Summer camps offered June through August 2020 are charged fees based on the 7/1/19-6/30/20 master fee schedule.	
<b>After School Program</b>	
<i>Kindergarten</i>	<b>\$2.82 Per Hour</b>
	Resident \$ 280 per month
	Non-resident \$ 285 per month
	Daily Drop in Fee \$ 21 per day
1st through 5th Grades	<b>\$2.82 Per Hour</b>
	Resident \$ 210 per month
	Non-resident \$ 215 per month
	Sibling Discount \$ 10
	Daily Drop in Fee \$ 21 per day
	Sliding Scale; fees based on monthly income & family size \$0 - \$280
Late Payment Fee for After-School Program	\$ 30
Late Pick up Fee for After-School Program	\$ 1 per minute for first 15 minutes,
	\$ 2 per minute thereafter
Sibling Discount for the After-School Program	\$ 10
<b>Before School Program</b>	<b>\$1.37 Per Hour</b>
<i>K through 9th Grade</i>	Resident \$ 54 per month
	Non-Resident \$ 59 per month
<b>Kinderbuddies</b>	<b>\$4.25 Per Hour</b>
Mon/Wed/Fri Class	Residents \$ 140 per month
	Non-Residents \$ 145 per month
Tue/Thu Class	Residents \$ 96 per month
	Non-Residents \$ 101 per month

**City of Emeryville  
Master Fee Schedule  
Youth Services**

**Effective July 1, 2020**

<u>DESCRIPTION</u>		<u>Fee</u>
<b>Youth Sports</b>		
All Youth Sports	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5
<b>Youth Field Trips</b>		
Major Trips	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5
<b>Youth Fee Classes</b>		
Fee Classes	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5
<b>Teen Programs</b>		
Leaders In Training	Residents	\$ 69 per session
	Non-Residents	\$ 74 per session
After school teen program	Residents	\$ 30 per month
	Non-Residents	\$ 35 per month
	Drop in fee	\$ 3 per day
<b>Youth Seasonal/Special Events</b>		
Special Event Entrance Fees		\$5 - \$25
<b><u>AQUATICS PROGRAM</u></b>		
<i>* Swim Lessons offered June through August 2020 are charged fees based on the 7/1/19-6/30/20 master fee schedule.</i>		
<b>Private Swim Lessons</b>	Resident	\$ 94 per session- 4 classes
	Non-Resident	\$ 99 per session
<b>Semi Private Lessons</b>	Resident	\$ 76 per session- 4 classes
	Non-Resident	\$ 82 per session
<b>Swim Lessons</b>	Resident	\$ 94 per session- 8 classes
	Non-Resident	\$ 99 per session
<b>Swim Camp/Competitive Lessons</b>	Resident	\$ 205 per session- 8 classes
	Non-Resident	\$ 215 per session
<b>Water Polo</b>	Resident	\$ 49 per session- 4 classes
	Non-Resident	\$ 54 per session
<b>Camp Swim Lessons</b>	Resident	\$ 49 per session- 4 classes
	Non-Resident	\$ 54 per session
<b>Life Guard Training</b>	Resident	\$ 281 per session
	Non-Resident	\$ 287 per session
<b>Re Cert Life Guard Training</b>	Resident	\$ 102 per session
	Non-Resident	\$ 107 per session
<b>Adult CPR/AED First Aid</b>	Resident	\$ 102 per session
	Non-Resident	\$ 107 per session
<b>Adult &amp; Pediatric CPR/AED First Aid</b>	Resident	\$ 123 per session
	Non-Resident	\$ 128 per session
<b>Swim Team</b>	Developmental Group Resident	\$ 45 per month
	Developmental Group Non-Resident	\$ 50 per month
	Junior Group Resident	\$ 60 per month
	Junior Group Non-Resident	\$ 65 per month
	Pre-Senior Group Resident	\$ 75 per month
	Pre-Senior Group Non-Resident	\$ 80 per month
	Senior Group Resident	\$ 100 per month
	Senior Group Non-Resident	\$ 105 per month



**City of Emeryville  
Master Fee Schedule  
Youth Services**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>
<b>Master Swim Program</b>	
Residents	\$ 6 per class
Non Residents	\$ 8 per class
<b>Public Recreation Swimming</b>	
Recreation Open Swim, Adults (18+ years old), Per Day	\$ 4 per day
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 20 per 10-day pass
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 90 per season pass
Recreation Open Swim, Children (5-17 years old), Per Day	\$ 2 per day
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10 per 10-day pass
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 50 per season pass
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free
<b>Advertising Fees</b>	
Activity Guide Advertising (Per Issue)	
3 1/2" x 2" (business card)	\$ 116 per placement
3 5/8" x 4 1/2" (quarter page)	\$ 219 per placement
Half Page	\$ 380 per placement
Full Page	\$ 703 per placement
Discount for 3 or more guides	20%
Discount if Guide is not Mass-Printed/Mailed	50%
<b>Discount for registering at annual Community Expo</b>	10%
Applies to all fees	
<b>Returned Check Fee</b>	\$ 25 per check
<b>Refund and Transfer Policy</b>	\$ 10
<b>Photocopying at Recreation Center, Per Page</b>	\$ 0.10

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Youth Services Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Adult Services**

**Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>
<b>Adult Sports Leagues</b>	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5
<b>Adult Fee Classes</b>	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5
<b>ECCL Fitness Passport</b>	
	Includes open gym, fitness center, water exercise & lap swim
Per Day - Resident	\$ 6 per day
Per Day - Non-Resident	\$ 7 per day
Per Day - Youth/Senior	\$ 3 per day
Per 10-Day Pass - Resident	\$ 43
Per 10-Day Pass - Non-Resident	\$ 49
Per 10-Day Pass - Youth/Senior	\$ 21
Per Season - Resident - 3 months	\$ 88
Per Season - Non-Resident - 3 months	\$ 111
Per Season - Youth/Senior - 3 months	\$ 44
<b>Adult Contract Fee Classes</b>	
	Actual Cost
<b>Senior Center Member Classes</b>	
Senior Center Members	FREE
General Public Under 50 and Member Guests	\$ 7 per class
<b>Senior Center Membership Fee</b>	
Residents	\$ 30 per year
Non-Residents	\$ 30 per year
Volunteer fee waiver (25 hour per year required)	
<b>Senior Center Trips Fee</b>	
Senior Center Members	Direct Cost Recovery
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found. A \$10 service fee is charged for all cancellations/transfers.	
Refund/Transfer Fee	Direct Cost Recovery
<b>Senior Center Special Events Fee</b>	
	various
<b>Photocopying at Senior Center, Per Page</b>	
	\$ 0.10 per page

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

Adult Services Staff charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants charged at	Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan